

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, April 5, 2023**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin, with Commissioners Amelia A. Handy, Kenneth L. Pick, and David L. Hooper present. Commissioner Chester M. Sebald was present via telephone. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Investment Workshop

Commissioner President Phippin advised that the Commissioners had held an Investment Workshop with Hebron Savings Bank about the funds that the Town has on deposit with them. In light of bank failures that have been happening, it was discussed about how to protect them. There is no concern about Hebron Savings Bank, mainly other banks that have had problems. They also discussed other item of interest, which will be set out below.

Agenda

Commissioner Handy made a Motion to approve the Agenda which was seconded by Commissioner Pick. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the March 15, 2023 meeting were reviewed. A Motion was made by Commissioner Hooper to approve the Minutes. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

Police Report

There was no Police Report, but a member of the audience spoke about various tractor trailers speeding down Church Street. The State Police had been watching on Main Street between the Store and the Bank and stopping speeders.

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Building Permits

Building Permit # 1319 was for Cody Shupe at 411 East Walnut Street for a permanent deck on the back of the house. It will have the same side setbacks as the house and will extend 20' back from the house. Commissioner Hooper made a Motion to approve the Permit. Commissioner Pick seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

Building Permit # 1320 was for Artimus Brown at 112 Bradley Street for a Storage Shed. It will have a side setback of 11' off the back line and a 4-½' setback off the right side. Town Clerk Melinda J. Stafford advised that she had looked at it and that it was okay. Commissioner Handy made a Motion to approve the Permit. Commissioner Pick seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

Old Business

1. Code Enforcement Applicants

Commissioner President Phippin advised that because he was on vacation, Jonah Long had interviewed with Town Clerk Mindy Stafford. Commissioner Handy said that we still need to interview a couple of the other applicants. And Commissioner Hooper agreed. Ernie Carbaugh was present and even though the time for submitting an application had passed, Commissioner President Phippin read aloud his application and it was noted that he lives outside the Town limits. Commissioner Pick asked if the applicants all knew that if they were selected that they would be prohibited from doing work for the Town. Town Clerk Mindy Stafford advised that she had called them and they all acknowledged that they understood that and still wanted to be considered.

2. ARPA Application/Funds

Commissioner President Phippin advised that we have received an application from a baseball team, that is not headquartered within the Town limits. He also noted that they needed to fully complete the application. Commissioner Pick advised that it was a Mardela Springs team and Commissioner Handy said that they had asked for a contribution last year. The Team is a 501(c)(3) organization and seems to spend \$11,438.46 per year and raise \$5,950.00 per year. Commissioner President Phippin advised that they would scan it in and send it to John O'Conner for his take on it. Commissioner Handy asked if any players on the team were from Hebron. The general consensus seemed to be that there were. It was noted that the field was not within the Town limits, and Burton Hatton advised that his nephew plays for the team and lives outside of the Town. Commissioners Handy and Hooper advised that even if we do not help the Team via ARPA Funds, there may be a way that we can still do something for them. Commissioner President Phippin asked about moving the funds for the Christmas Tree to the ARPA line in the Budget.

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Town Clerk Mindy Stafford advised that Amy Brant will be making that move in June. Applications have been taken by Nelson United Methodist Church, the Barber Shop, JR (for the Train Depot) and St. Luke United Methodist Church.

3. Road Repairs

Commissioner President Phippin advised that as a result of the ad, the Town has received a total of one (1) proposal. It is from Mike Houck and is as follows:

Autumn Ridge Road (the entrance and exit to Chapel Branch)	\$23,100
Various other Road Repairs (approximately 12, 322 square feet around Town)	\$55,449
Total	\$78,549

He noted that there is not enough in the Highway User Funds account that we have received to do everything. Commissioner Handy suggested that if we do the Road Repairs other than the Autumn Ridge Road area, we could accept the \$55,449 bid. Commissioner President Phippin advised that a bid that he received a bid earlier before it was advertised that was \$68,950 and included all but Culver Street. At that point Commissioner Handy made a Motion to accept the \$55,559 bid. Commissioner Pick seconded the Motion. Burton Hatton asked if the bid included curbing and gutters. Commissioner President Phippin advised that it did not, and the curbs and gutters is a \$3 – 4 Million project. The Motion was passed unanimously and the Chair voted Aye.

4. Police and Speeding

Commissioner President Phippin advised that the City of Salisbury had put in some serious speed bumps on College Avenue. He had called Salisbury's Engineer about it and he advised that Hebron could certainly piggyback on Salisbury's bid and that they cost between \$3,500 to \$6,000 per speed bump. He also talked to the Engineer about special types of speed bumps, such as those made of air, which would flatten for fire trucks. The Engineer will be getting back to Commissioner President Phippin. The company Red Speed did a speed study in Hebron and ascertained that their cameras are viable and would be good for the Town. At the moment, they cannot put up a box until the State posts the correct school signs. Commissioner Hooper is talking to the State about their signs.

New Business

1. Town of Hebron Investment Options

Hebron Savings Bank met with the Commissioners in the Workshop prior to the meeting. The Bank can offer a 4.1% on a 12 month CD. Commissioner Hooper advised that Bank of Delmarva has a 12 month CD at 3.9%. Hebron Savings Bank also can offer the Town the option of entering into the IntraFi Program that allows for FDIC insurance on accounts greater than \$250,000. Hebron Savings Bank will get back to the Town as to whether we can borrow from

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them using either a CD or the funds in the IntraFi Program as collateral. Commissioner President Phippin advised that he would send the information off to Amy Brant to look at it and advise us. Thus, we will hold off on taking any action until we hear about the borrowing options and when we hear back from Amy.

2. Landscaping Bids

Commissioner President Phippin advised that we received two (2) bids without putting out a request for bids. Walker's Creative bid \$70 for cutting the Town Hall area every 7 to 10 days. Weeding and taking care of the flowerbeds would be a \$795 charge in addition to grass cutting B&B Lawn Care bid \$60 per week for cutting the grass. They can provide a 1-time spring cleaning for \$475, but that does not include ongoing maintenance. Commissioner President Phippin indicated that we should probably put out an official request for landscaping bids. Commissioner Hooper made a Motion to put out the landscaping request for bids. Commissioner Handy seconded the Motion. The Motion was passed unanimously and the Chair voted Aye. Commissioner President Phippin advised that he would ask Hebron Savings Bank who does their landscaping.

3. Holiday Closing

Commissioner President Phippin said that Good Friday is coming up and should the Town be closed that day. Commissioner Hooper said that Good Friday is not a State Holiday and since we follow State Holidays that the Town should be open. After some discussion, Commissioner Hooper made a Motion to keep the Town Hall and Town Offices open. Commissioner Sebald seconded the Motion. Commissioner Handy abstained from voting. Of the remaining Commissioners, the Motion was passed unanimously and the Chair voted Aye.

Public Comment

1. Burton Hatton asked when the new Verizon equipment was to be installed. Commissioner Pick advised that it is supposed to be done next week.

2. Commissioner Sebald said that if all goes well, on Sunday there should be topsoil in the Memorial Garden.

3. Commissioner President Phippin reminded everyone that the Election is coming up on April 11, 2023 from 7:00 a.m. to 7:00 p.m.

Checks

Commissioner Pick made a Motion to approve the checks. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

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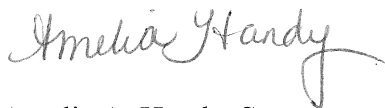
Building Permit

Just prior to the Meeting, Catherine Sterling brought in Building Permit #1321, which was reviewed briefly. After some discussion, action on Building Permit #1321 was deferred until the next Meeting.

Adjournment

A Motion was made by Commissioner Hooper and seconded by Commissioner Handy to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 7:06 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amelia Handy". The signature is written in black ink and is positioned above the typed name.

Amelia A. Handy, Secretary