

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, August 3, 2022**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin with Commissioner Amelia A. Handy and Commissioner David L. Hooper present. Commissioner Chester M. Sebald appeared via telephone. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Handy made a Motion to approve the Agenda which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Notice

It was announced that Ken Carlson of Shorescan passed away in the beginning of July, 2022. Commissioner Handy advised that his obituary asked for donations to be made and Commissioner Hooper suggested a \$300.00 donation. After some discussion, Commissioner Handy made a Motion to donate \$300.00 to the charities as suggested by Ken's wife. The Motion was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye. Later in the Meeting, Commissioner Handy advised that \$150.00 would be sent to the Julianne Rosella Foundation, Chester Maryland and \$150.00 would be sent to the Not My Child Foundation, 101 Log Canoe Circle, Suite O, Stevensville, Maryland, 21666.

Minutes

The Minutes of the June 15, 2022 meeting were reviewed. Commissioner Hooper made a Motion to approve the Minutes which was seconded by Commissioner Handy. The vote was unanimous and the Chair voted Aye.

The Minutes of the July 8, 2022 Special Meeting were reviewed. Commissioner Hooper made a Motion to approve the Minutes which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

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Police Report

Deputy Handy gave the Police Report. He advised as to various statistics for the Town.

Building Permits

Building Permit #1305 was for Kevin Dolan at 305 Chestnut Street for a roof replacement. Commissioner President advised that he told them to go ahead because there was no structural issue and no Building Permit was needed.

Building Permit #1306 was for Classic Cakes at 507 South Main Street for a 40' x 72' x 12' Pole Barn with storage and a built-in freezer. After some discussion, Commissioner Hooper made a Motion to approve the Permit that was seconded by Commissioner Handy. The vote was unanimous and the Chair voted Aye.

Building Permit #1307 was for Eli Wooten at 405 Peachtree Court for a 38' x 40' x 26'-10" Pole Barn and Lean-To. After some discussion, Commissioner Handy made a Motion to approve the Permit, subject to determining if the building met the height requirement in Hebron. It was noted that the project would be going through the County. The Motion was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Building Permit #1308 was for Christina Stewart at 403 East Walnut Street for a 10' x 18' Porch Extension. No Site Plan was presented with the Building Permit request. After some discussion, Commissioner Handy made a Motion to table consideration of the Building Permit until a Site Plan is presented. The Motion was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Old Business

1. Delmarva Power Update

There was a discussion about how Delmarva Power is not accepting the automatic payments for all of the accounts that we have with them. Now there is a problem with only three (3) of the accounts. Commissioner Hooper and Town Clerk, Melinda J. Stafford, will hold a Conference Call with Delmarva Power to resolve the problem.

2. MML Update

Commissioner Handy updated the Commissioners about the Fall MML Convention. It will be in Annapolis between October 9 and 11, 2022. Scott Hancock, the Executive Director of MML,

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is retiring on or about November 1, 2022, and there was be something special for him. He had been the Executive Director of MML since December 4, 1995.

3. Water Tower Updates

Clyde Church updated the Commissioners on the Water Tower. He described how the repairs and painting are progressing. He spoke highly of Southern Corrosion and the men who are working in and around the Tower. He described them as diligent and hardworking workers.

4. Aging Communities Proclamation

Town Attorney Steve Cox will prepare a Resolution for the Aging Communities Proclamation.

5. Railroad Property Acquisition

A discussion took place concerning the land owned by the Maryland Transportation Authority that was used for the Railroad through the Town. The MTA is interested in giving it to the Town. It is the property from Chestnut Tree Road to the County Transfer Station. Surveyor Doug Jones presented some of the issues involved with getting a survey done of the property and the difficulty in locating what is the Land Records and in other descriptions that are found in other places with what actually physically exists. The 66' wide Railroad property that exists outside the Town has evidently been sold to Delmarva Power. There are valuation maps for the Railroad line and it was mentioned that if the Town does acquire the property, that it may take a year or so.

Doug Jones also told the Commissioners about the Lions Club Antique Automobile Car Club of America (AACA) Car Show on Saturday, September 24, 2022. There will be various awards given, including a People's Choice Award.

6. Military Banners Update

Commissioner President Phippin advised that first we will have to get stainless steel brackets for the Snow Flakes and that the brackets can be used for both the Snow Flakes and the Military Banners. It was suggested that we get a sample and see how it works.

7. Memorial Gardens Update

Town Attorney Steve Cox advised that he was waiting for the Town to acquire the Railroad property, but now it appears that that may take a year, so he will go ahead with the agreement.

8. Sustainable Growth Update

Commissioner President Phippin advised that Tracy Gordy of the Maryland Planning Office has provided samples for the Town to review and redraft regarding the grants. She also suggested that we have a "First Come / First Serve" policy and a "One Person or One Property" policy.

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9. Bob Holloway Update

Commissioner Hooper advised that Bob Holloway was going to push all of the tree remains and stumps to the back line of the property.

10. Verizon Service Update

Commissioner President Phippin talked about putting a Cell Tower on the Water Tower. Southern Corrosion advised that the provider would pay for it to be done.

11. Code Enforcement Update

Commissioner President Phippin advised that twenty (20) violations have been turned in. During the discussion it was concluded that it would be best to hire an out-of-town person who can prepare and deliver the violations.

12. State Highway Update

Commissioner President Phippin talked about various things concerning the State Highways that run through the Town. Observations concerning speeding were discussed along with the possibility of the Town owning a Street Sweeper and spraying for weeds on the highways. Commissioner Hooper advised that he had talked to the people from the State Highway Administration who have seen all kinds of speed going through Town. They will not do a Radar System, but we can ask State Troopers to watch for speeders more often. They can also make their signs more visible and can put down rumble strips at the entrance of the Town at each end of Main Street and Lillian Street. There is no progress on getting a light at Route 50.

New Business

1. Signatures

There was a discussion concerning the number of Commissioners who would be eligible to sign checks for the Commissioners. Commissioner President Phippin advised that right after the new Commissioners are sworn in each year, the Minutes should reflect that all Commissioners are be signatories on all Commissioners checks. A Motion was made by Commissioner Hooper that the following would be authorized to sign checks:

- a. Commissioner President Colby B. Phippin
- b. Commissioner Secretary Michelle E. Bradley
- c. Commissioner Amelia A. Handy
- d. Commissioner Chester M. Sebald
- e. Commissioner David L. Hooper

The Motion was seconded by Commissioner Handy. The vote was unanimous and the Chair voted Aye.

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2. Alarm Engineering Proposal

Alarm Engineering presented a proposal for a Security System and Video for the new Maintenance and Facilities Building. The proposal and cost were discussed. A Motion was made by Commissioner Handy to go ahead with the proposal if Alarm Engineering would accept \$4,999.00 for the installation. The Motion was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

3. ARPA Donation to the Hebron Volunteer Fire Department

Commissioner President Phippin spoke about a suggestion to give the Hebron Volunteer Fire Department some ARPA funds to help pay for their new ambulance. After that was discussed, Commissioner Handy made a Motion to donate \$15,000.00 from the ARPA funds to the Hebron Volunteer Fire Department. Commissioner Hooper seconded the Motion. The vote was unanimous and the Chair voted Aye.

4. Painting of New Doors in the Maintenance and Facilities Building

John Parsons has been painting and doing other work in and on the Maintenance and Facilities Building. There are additional doors to paint, which is beyond the scope of the work previously agreed upon by the Commissioners. Commissioner Handy made a Motion that John Parsons should be paid \$1,800.00 for the work for which we had additionally agreed plus the additional work. Commissioner Sebold seconded the Motion. Commissioner Hooper recused himself. With that recusal, the vote was unanimous and the Chair voted Aye.

5. Movie Night

Commissioner Handy advised the Commissioners about an Outdoor Cinema System that she had investigated. Several pages of examples were passed around. Commissioner Hooper made a Motion to spend up to \$3,000.00 of the ARPA Funds for a screen, sound system, DVD player, and popcorn machine. Commissioner Sebold seconded the Motion. The vote was unanimous and the Chair voted Aye.

6. ARPA Funds

The decision was made that Commissioner Handy will be the liaison concerning the ARPA Funds and others, including churches. Commissioner President Phippin will talk to Uprising.

Public Comment

There was no public comment.

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Checks

A Motion was made by Commissioner Handy and seconded by Commissioner Hooper to approve the checks. The Motion was passed unanimously and the Chair voted Aye.

Adjournment

A Motion was made by Commissioner Handy and seconded by Commissioner Hooper to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 9:05 p.m.

Respectfully Submitted,



Michelle E. Bradley, Secretary