

**Commissioners of Hebron  
100 North Main Street  
Post Office Box 299  
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on  
Wednesday, November 4, 2020**

**Call to Order**

The Meeting was called to order at 7:00 p.m. by Commissioner President Rick Dwyer with Commissioner Vice President David Hooper and Commissioner Colby Phippin present. The Pledge of Allegiance to the Flag was recited by all who were in attendance. Commissioner Amelia Handy arrived at 7:06 p.m.

**Minutes**

The minutes of October 7, 2020 meeting were presented. Commissioner Vice President Hooper made a Motion to approve the Minutes as presented and was seconded by Commissioner Phippin. The Motion was passed unanimously and the Chair voted Aye.

**Police Report**

There was no Police Report.

**Building Permits**

There were no Building Permits to consider.

**Old Business**

1. Holiday Contest – Commissioners Phippin and Sebald

Discussion was had about who would judge, when the judging would take place and what companies would award prizes. At the end of the discussion, it was decided that Town Attorney Steve Cox and Town Clerk Mindy Stafford would be the judges and they would do the judging during December 19 to 24, 2020. Town Clerk Mindy Stafford would ask Hebron Savings Bank to contribute a prize, and Commissioner President Rick Dwyer would ask the restaurant and the IGA to contribute prizes.

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2. Sustainable Communities – Commissioner Phippin

This issue was discussed by the Commissioners and it was decided to wait and ask Tracy Gordy to meet with us in January, 2021.

3. Pole Building – Commissioner President Dwyer

Commissioner President Dwyer advised that Clyde had talked to Carey. The price for a 40'x40' shell with a concrete floor would be (ballpark) \$55,000. That would not include any inside fit-out, but would include tearing out the lean-to and would include overhead doors and it would have a 6" concrete slab. Commissioner Phippin advised that he would ask a person who is in the business to take a look as well and he would advise as to that person's price.

4. Land for the Water Tower – Commissioner President Dwyer

Commissioner President Dwyer advised that this matter would be addressed by Bob Rauch at the next meeting.

5. Portico – Commissioner President Dwyer

Commissioner President Dwyer advised that this matter would be addressed at the meeting after someone came to look at it.

6. Pole Flags – Commissioner Vice President Hooper

Commissioner Vice President Hooper advised that we needed to see who would be interested in the poles and flags and the number of people who would be interested in it. It was decided that we should get the costs of the flags and pole hangers. It was also decided that we should put inquiries on the Town's website and Facebook and other social media to help determine who and how many would be willing to help with this proposal.

7. Aerial Photos – Commissioner Vice President Hooper

Commissioner Vice President Hooper advised that the aerial photos of the Town of Hebron have been completed and they are available for review. After the Commissioners have decided which photo or photos, they can be framed and hung. There are ten (10) to fifteen (15) photos from which to choose.

8. Commissioner Meeting Time Change – Commissioner Vice President Hooper

Commissioner Vice President Hooper presented the idea of moving the time for the start of Commissioner Meetings from 7:00 p.m. to 6:00 p.m. After discussion, a Motion was made by Commissioner Handy and seconded by Commissioner Vice President Hooper to change the meeting time to 6:00 p.m. starting with the first meeting in January, 2021. The Motion was passed unanimously and the Chair voted Aye.

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### 9. IT Contract – Commissioner Phippin / Steve Cox

It was decided that Commissioner Phippin would email the proposed IT contract with Delmarva IT Solutions to Town Attorney Steve Cox for him to review and advise the Commissioners about it at the next meeting.

### 10. Ron Ayers Celebration Update – Commissioner Handy

Commissioner Handy advised that the celebration of Ron Ayers having been a Commissioner for as long as he has been will be at the Commissioners Regular Meeting on November 18, 2020.

### 11. Landlord Licensing – Spring Meeting?

The Commissioners have a copy of the proposed Ordinance 68, to establish Landlord Licensing. It was agreed that a workshop to be jointly held by the Commissioners and the Planning Commission should be held in January, 2021.

## New Business

### 1. Repair to the Ramp Leading to the Entrance Door to the Town Hall

It was agreed by all of the Commissioners that it needs to be fixed because it is failing. Morris Masonry gave a price of \$1,500 to fix it. It was decided to approach Wayne Witzke and ask him if he was interested in giving a price for fixing it.

### 2. Hebron – One Stop Food Distribution

Town Clerk Mindy Stafford advised that 200 cold food boxes were to be given out at the Lions Club between 2:00 p.m. and 4:00 p.m. Flu shots would also be offered. Flyers were to be put out tomorrow and it would also be put on the sign in front of the Town Hall.

## Approval of Checks

Commissioner Vice President Hooper made a Motion to approve the checks which was seconded by Commissioner Phippin. The Motion was passed unanimously and the Chair voted Aye.

## Other

1. The Christmas lights were discussed. Commissioner President Dwyer advised that Tony's Electric was to have put them up, but the truck broke down. After it is fixed, we are first on the list of things to be done.

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2. Jack Presley, a resident of the Town, was present and he offered to power wash the sidewalks and steps of the Town Hall at no charge. The Commissioners accepted his offer.
3. Code Enforcement issues were discussed and Commissioner Vice President Hooper told the Commissioners about a rooster that was still in town and crowing.

### Adjournment

A Motion was made by Commissioner Phippin and seconded by Commissioner Handy to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:23 p.m.

Respectfully Submitted,



Amelia Handy, Secretary