

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, February 7, 2024**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner Amelia A. Handy. Commissioner, David L. Hooper, Chester M. Sebald, and Kenneth L. Pick were present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Pick made a Motion to approve the Agenda, which was seconded by Commissioner Hooper. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the January 3, 2024 meeting were reviewed. A Motion was made by Commissioner Sebald to approve the Minutes. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

Treasure's Report

Town Clerk, Melinda J. Stafford, advised that the Town's accountant, Amy Brant, was not present because of a scheduling conflict. Commissioner Hooper made a Motion to approve the checks. Commissioner Pick seconded the Motion. The vote was unanimous and the Chair voted Aye.

Police Report

Captain Rich Wiersberg and Lieutenant John Alessandrini of the Sheriff's Department gave the Police Report. Captain Wiersberg advised that there were 9,937 calls in 2023. As for the personnel in the Sheriff's office, he indicated that there are four (4) new Academy graduates, four (4) new entrants into the Academy, one (1) who is out for a month due to injury, and one (1) who is out due to military commitments.

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At 6:20 p.m., Commissioner President Colby B. Phippin arrived and assumed the Gavel.

Building Permits

There were no Building Reports.

Old Business

1. Façade Application —J. Perkowski, S. Williamson, L. Scott & C. Travers

A. Jason Perkowski of 162 Chapel Branch Drive applied to replace/repair the doors, windows, and to trim out around the garage doors for a total of \$5,000.00. John O’Conner advised that we need the deed and that the Tax Identification number was wrong. Commissioner Hooper made a Motion to move forward and to send out two (2) contractors to bid the project. Commissioner Sebald seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

B. Shannon H. and John E. Williamson of 606 Carlyle Court applied to replace the front door, frame work, power washing of front fascia, and replacement of front shutters for a total of \$5,000.00. John O’Conner has said nothing concerning this Application. Commissioner Hooper made a Motion to move forward and to send out two (2) contractors to bid the project. Commissioner Sebald seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

C. Lisa Scott and Lynette G. Kenny of 319 East Lillian Street applied to replace the windows in their brick house for a total of \$5,000.00. John O’Conner has reviewed the Application and said to go ahead. Commissioner Sebald made a Motion to move forward and to send out two (2) contractors to bid the project. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

D. Commissioner Handy brought up the application of Charlene Travers. After some discussion, Commissioner Handy made a Motion to move forward with the project as it was already presented. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

2. Chairs for Commissioners new meeting room-prices & purchase

Commissioner Hooper said that we need to go back and get more prices and options for the chairs. Clyde Church of the Public Works Department stated that they moved the old Commissioner rolling chairs, that were recently replaced, to the public works building, repaired the broken ones, and that they are working well.

3. Clyde Church – updates

Clyde Church of the Public Works Department indicated that there is an issue, but that he was not going to bring it up at this time. He did say that the Public Works Building at 208 North

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Main Street was finished, except for the door for which they are still waiting. He invited all of the Commissioners to come take a look at the building after the meeting.

4. Program for Municipal Software

After some discussion about the Municipal Software, Commissioner Handy made a Motion to request an RFP for other quotes. Commissioner Sebald seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

New Business

1. Town of Hebron Election 2024

It was noted that there are two (2) seats up for election. Certificates of Candidacy are available at the Town Hall and the deadline to file to be a candidate is March 11, 2024. The Election is Tuesday, April 9, 2024, from 7:00 a.m. to 7:00 p.m.

2. Life Crisis letter

Life Crisis has sent a letter to the Town asking for a \$5,000.00 donation. It was generally decided that we should ask John O'Conner if any source of funds could be used and to otherwise table the matter.

3. Bob Holloway Property

Commissioner President Phippin advised that there may be a Dollar General Market on the property that will require water and sewer in order to operate. Bob has inquired if there could be a temporary well and septic system until the other property has water and sewers running to the property. They would need a single EDU, which we have available. Commissioner President Phippin also advised that the State is looking at a light at that intersection and that they would need our support for that in Annapolis. There was some discussion about the issues concerning the running of the lines and that the Town has a prohibition about well and septic systems. It may also be a violation of the various grants and loans that were made to the Town for the construction of the water and sewer lines, the water tower and the waste water treatment plant. After the discussion, no action was taken.

4. Solar Project Coming Along

Commissioner President Phippin advised that no members of the public appeared for the Public Service Commission Meeting and that the solar project is coming along, albeit slowly.

5. Water Capacity Study

Commissioner President Phippin advised that our engineers, Rauch, have asked for \$2,500.00 for a water study regarding the Water Tower. He will contact them and ask them how they suggest it is paid and from where the money is coming.

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6. Stormwater Management

Commissioner President Phippin announced that the Town received a \$1.63 Million grant from the State for Stormwater Management upgrades/ repairs. The total project cost was projected to be closer to \$3.5 million. With assistance from Rauch Engineering, a letter was submitted to the United States Army Corps of Engineers requesting the additional \$1.8 million of funding to fully fund the project.

Public Comment

1. Dawn Ramsey thanked Mindy and Commissioner Hooper for their efforts in fixing two (2) of the light poles.
2. Dawn Ramsey asked if the Commissioners would consider putting up a light on the pole right outside of her house at 105 Church Street because it is so dark. Commissioner Hooper advised that it is up to DP&L if they will put a single light on a pole and that depends on how the wiring and voltage is.
3. Commissioner Sebald asked about the status of Verizon and the poor reception in Town. He inquired if we could ask T-Mobile or someone else to make the reception better. However, it is understood that the poles are owned by either DP&L or Verizon.
4. Commissioner Handy advised about a Webinar for ARPA Spending Trends and Success Stories. She said that it will take place on February 27, 2024 from Noon to 1:00 p.m. and a reply to attend is due by February 12, 2024.
5. Commissioner Handy advised about the “If I were a Mayor” project. Commissioner President Phippin advised that he would attend.
6. Commissioner Handy advised about the Municipal Mayors Association Winter Conference on February 29 – March 1, 2024 at the Governor Calvert House in Annapolis.
7. Commissioner Handy advised about the upcoming MML Conference that will take place in Ocean City on June 23 – 26, 2024.
8. Commissioner Handy said that she thought that the Commissioners should have another Town Hall Meeting.

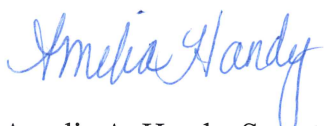
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9. Commissioner President Phippin said that we should have a Workshop regarding the projects that the Commissioners are working on. After some discussion, it was agreed that we would have the Workshop on Tuesday, February 13, 2024 from 5:00 p.m. to 7:00 p.m.
10. Bill Zittle, President of the Chapel Branch Homeowners Association, asked about the street repairs in front of 151 Chapel Branch Drive and on Old Railroad Road. There was a general discussion on the topic of road repairs.
11. Bill Zittle talked about the “Welcome to Hebron” signs on the way into Hebron. He said that people would like to see them fixed up and in better condition.
12. Bill Zittle talked about the Façade Applications. He said that two (2) of the applications that were considered tonight were ones that he had given out. He indicated that he had mailed out nineteen (19) applications. He asked if paying HOA dues in full could be a requirement for the issuance of a Façade Grant. The Commissioners were generally receptive of that idea.
13. Bill Zittle talked about the playground. He noted that the playground at Westside Intermediate was now fenced in, but the County’s Comprehensive Plan indicated that the residents can use it. He has talked to Brian Lewis of Cunningham Recreation about setting up a playground. He envisioned a budget of \$150,000 to \$200,000 for such a playground and that there might be a possibility of utilizing Open Space Grants.
14. Burton Hatten said that he had two (2) picnic table that he wanted to donate to the Train Depot and all anyone has to do is to pick them up and transport them to the Depot.
15. Commissioner Sebald asked how much money had been collected from the various fines resulting from the Inspections and Code Enforcement. No one seemed to know, but it would be looked into.

Adjournment

A Motion was made by Commissioner Handy and seconded by Commissioner Sebald to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 8:09 p.m.

Respectfully Submitted,



Amelia A. Handy, Secretary