

**Commissioners of Hebron
100 North Main Street
Post Office Box 299
Hebron, Maryland 21830**

**Minutes of the Commissioners of Hebron Regular Meeting As Held on
Wednesday, January 3, 2024**

Call to Order

The Meeting was called to order at 6:00 p.m. by Commissioner President Colby B. Phippin. Commissioner Amelia A. Handy, Commissioner David L. Hooper, Commissioner Chester M. Sebald, and Commissioner Kenneth L. Pick were present. The Pledge of Allegiance to the Flag was recited by all who were in attendance.

Agenda

Commissioner Handy made a Motion to approve the Agenda, which was seconded by Commissioner Sebald. The vote was unanimous and the Chair voted Aye.

Minutes

The Minutes of the December 6, 2023 Regular Meeting were reviewed. A Motion was made by Commissioner Pick to approve the Minutes. Commissioner Sebald seconded the Motion. The vote was unanimous and the Chair voted Aye.

Building Permits

A Building Permit, with no assigned number yet, was proposed for Shepherds Crossing LLC on Trina Street to build a house. It will be a single story with a Cape Cod finish in the top and the setbacks were determined to be okay. After some discussion, a Motion was made by Commissioner Sebald to approve the plans so long as the front door of the house will be facing the point of the lot. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

Treasurer's Report

Town Clerk, Melinda J. Stafford advised that Amy Brandt will be in the office on January 16, 2024 and that things are going smoothly.

Commissioners Regular Meeting Minutes of January 3, 2024

Police Report

Deputy Handy gave the November 2023 Police Report for the 21830 zip code. He will have the December 2023 report at the next meeting. He talked about the various calls for service and the car chase that happened last night in Hebron. Dawn Ramsey asked about a recent accident and was advised that the person who caused it was not arrested because he passed all the DUI/DWI tests and there was no reason to arrest him or anyone else.

Old Business

1. Quotes for Lifts

Commissioner Hooper advised that he wants to go over to Delmar to look at a lift there. The prices range from \$4,000 - \$5,000 up to \$60,000 for a new one and he is looking in the \$6,000 - \$10,000 range. Commissioner President Phippin advised that he found one in West Virginia and he had sent a message asking about it and is awaiting a reply. He showed pictures of the lift and it was pointed out that the lift needs to be certified.

2. If I were a Mayor Contest

Commissioner President Phippin advised that he has talked to the school and will be involved in the program.

3. Façade Improvement Work

Commissioner President Phippin advised that there is one (1) new application so far and we are awaiting John O'Connor's input about it. Charlene Travers submitted an application for her front and storm door and the cost is \$4,500 as quoted by Precision Exteriors. The quote did not include a breakdown of costs, just the flat fee of \$4,500. Commissioner President Phippin asked that Commissioner Handy request a breakdown of that amount. This is the fourth Application and we will put the information about the Façade Funds on social media. Commissioner Pick made a Motion to pay Precision Exteriors their price of \$4,500. Commissioner Handy seconded the Motion. After more discussion, both Commissioner Pick and Commissioner Handy agreed to withdraw their Motion. Commissioner Handy said that we do not need to drag out the process. Commissioner Hooper said that we need itemized bids.

4. Speed Sign Repairs

Commissioner President Phippin advised that there is a pull-behind sign in need of repair and that Jimmy Jones of the Department of Public Works had taken it down to Virginia Beach to get it looked at. Of course, it worked just fine when he got it there. They did look at it and there are two (2) switches soldered onto the circuit board and they need to be repaired/replaced. Jimmy will see if they can be replaced or otherwise will take them apart and see if they can be repaired.

Commissioners Regular Meeting Minutes of January 3, 2024

5. Municipal Software

Commissioner President Phippin advised that a Workshop had been held before the meeting about Municipal Software for the Town. He reviewed what happened in the Workshop. We have looked at some different versions of software for Hebron and we will be reviewing at least another option.

New Business

1. Purchase of Chairs for New Commissioners Meeting Room at 208 North Main Street

Commissioner Hooper advised that he has found new chairs, known as “Church Chairs,” that are stackable, comfortable, and can be stored. The price is \$47.97 per chair. Commissioner Hooper made a Motion to purchase 8 (eight) such chairs. Commissioner Sebald seconded the Motion. After some discussion, it was determined that 8 (eight) chairs were not available from that supplier and both Commissioner Hooper and Commissioner Sebald agreed to withdraw their Motion.

Public Comments

Clyde Church of the Department of Public Works asked about the main door at the Public Works Building. Commissioner President Phippin advised that an out-swing door for \$5,250 is a possibility. Salisbury Door quoted \$4,720 for a hollow metal frame door including installation. After some discussion, Commissioner Sebald made a Motion to accept the Salisbury Door option and use ARPA Funds to pay for it. Commissioner Hooper seconded the Motion. The Motion was passed unanimously and the Chair voted Aye.

Burton Hatten asked for an update on the Verizon Tower issue. Commission President Phippin said that at one point Verizon was going to put in small cells, but did not do it because of the cost. Basically, Verizon has done nothing.

Burton Hatten said that he would donate 2 (two) picnic tables for the Depot.

Bill Zittle introduced himself as the new President of the Chapel Branch Homeowners Association. He said that the streets and the paving of them is most important along with Code Enforcement. He did note that the Mini Bike racing has died down over the last couple of days.

Burton Hatten asked about the property between Route 50 and the Solar Farm. He was advised that nothing had yet been decided.

Commissioners Regular Meeting Minutes of January 3, 2024

Mindy advised that the ESAM Dinner will be on January 23, 2024 at Fisherman's Inn on Kent Island. At 5:50 pm will be the Meet-n-Greet and dinner is at 6:30 pm. It is \$70 per person and she needs notice by next week if anyone is attending. Mindy is the Eastern Shore Representative.

Dawn Ramsey asked about the Trash Pickup Contract. Commissioner President Phippin advised that we extended the contact until June 30, 2024 so as to coincide with our Fiscal Year.

Dawn Ramsey asked if Town residents would be asked about the Trash Pickup Contract's potential price increase. Commissioner President Phippin advised that we will be sending out a survey asking about that.

Adjournment

A Motion was made by Commissioner Handy and seconded by Commissioner Pick to adjourn the meeting. The Motion was passed unanimously and the Chair voted Aye. The meeting was adjourned at 7:36 p.m.

Respectfully Submitted,



Amelia A. Handy, Secretary