

**Commissioners of Hebron
STREET SWEEPING SERVICES
REQUEST FOR PROPOSALS**

The Commissioners of Hebron are accepting proposals for Street Sweeping Services by qualified and insured companies. Proposals should include monthly & quarterly fees based upon streets that have curb and guttering minus Main and Lillian Streets. The Town is also seeking an additional option for expansion of service should any additional needs of the Town of Hebron occur. A street sweeping schedule should be included with an allowance for an adjustment as needed due to Holiday occurrences, extreme weather conditions or special events, at the direction of the Commissioners of Hebron. The street sweeping service shall be held within Hebron Town limits for a period of 1 (one) year. Any surcharge will be deemed a negative by the Commissioners of Hebron during the bid opening and review for award. Additionally, the Commissioners of Hebron will evaluate the quality and level of service provided by the awarded company after 6 (six) months to determine whether to grant an extension of service for the next years. If the level of service is deemed to be insufficient, the Commissioners of Hebron may terminate the contract upon written notice to the company caring for our streets.

GENERAL INFORMATION

Envelopes containing Proposals shall be labeled "Street Sweeping Proposal"

Envelopes must include the following:

Name of project

Name and address of submitter

Addressed to Town of Hebron, 100 N Main Street, Hebron, MD 21830

Submit three copies plus one original

Proposals must include all pertinent company information including contact information, full name and EIN of the business entity, business license, a Certificate of Insurance for the proposed project, a document certifying that the submitting Submitter is in good standing and is licensed to do business in Maryland, a list of municipalities for which the Submitter has done business before, letters of reference from clients, a Payment Arrangement, Suspension, and Termination Clauses, Excused Performance Standards, whatever license is necessary to do the job for which the proposal is submitted, and any other unforeseen contractual amendments or information that the Submitter may think appropriate.

Proposals will be received at the offices of the Town of Hebron, 100 N Main Street, Hebron, MD 21830, until 3:00 p.m. on May 1, 2024. Proposals received after the time and date stated will not be accepted. Proposals received on time will be opened publicly on May 15, 2024, during the next regular Commissioner meeting at 6 p.m.

Any questions regarding the list of streets, proposal requirements or submittal of closed, sealed bids should be addressed to the Town Hall Office at 410-742-5555 or **Townhall@hebronmd.com**.